

**From:** Degraffenreid, Veronica <Veronica.Degraffenreid@ncsbe.gov>  
**Sent:** Thursday, March 28, 2019 6:46 PM  
**To:** Anson; Bladen; Cumberland; Connie Kelly; Scotland; Robeson; Union; Mecklenburg  
**Cc:** SBOE\_Grp - ElectSupport.SBOE  
**Subject:** Absentee Voting Begins Tomorrow  
**Attachments:** image004.emz; Absentee\_KnowYourRights\_english\_letter\_2019\_03\_26.pdf; Instructions\_Civilian\_20190328.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Evening,

**UOCAVA**

If you have a valid request for a UOCAVA ballot, do not forget to transmit the ballot tomorrow. If you wait until Monday, you will be in violation of federal law. I must submit a report of untimely UOCAVA transmittals to the US Department of Justice. Don't be late, please.

**CIVILIAN**

Please find the updated civilian absentee materials attached. These attachments include the updated absentee instructions and a flyer that we would like for you to include with the balloting material. You should customize the instructions with your county information and the postage amount that a voter needs to return their voted ballot.

In addition, an edit is needed for the container-return envelope. For this purpose, we would like for you to affix a label to the **Voter Assistant Certification** section.

**Absentee Application and Certificate**

**Fraudulently or Falsely completing this form is a Class I felony under Chapter 163 of the N.C. General Statutes**

**The following people are PROHIBITED from signing the Witnesses' Certification:**  
**For all voters:** a candidate, UNLESS the candidate is the voter's near relative  
**For voters who are patients or residents of a hospital, clinic, nursing home, or adult care home:** (1) an owner, manager, director, or employee of that facility, (2) an individual who holds any federal, State or local elective office, and (3) an individual who holds office in a State, congressional district, county or precinct political party or organization, or who is a campaign manager or treasurer for any candidate or political party.

**Affix NON-BARCODE Label HERE**

**Affix BARCODE Label HERE**

**Board Approval Date**

**Second Primary Request or Runoff Request**  
 In the event that a Second Primary (or Runoff Election) is called, I request that an absentee application and ballot be mailed to me and mailed to me. (Check the box to receive eligible ballots.)

**Annual Request for Illness/Disability**  
 Due to continued or expected illness or disability, I request that this application be a request for absentee ballots for any other elections to be held this calendar year in which I am eligible to participate. (Check the box to receive eligible ballots.)

**Voter's Certification (Required)**  
 I am applying for an absentee ballot. I am a duly qualified voter, registered as an affiliate of the political party indicated on this application. All information represented on this application is correct. I am entitled to vote in this election. I am voting in the party primary indicated on the attached label. If the party indicated is (UN)A, I am voting a nonpartisan ballot.  
 I further certify that I marked the enclosed ballot for it was marked for me according to my instructions in the presence of:  
 two (2) witnesses who are at least 18 years of age and who are not disqualified by law to witness the casting of my absentee ballot (the witnesses must complete the Option 1 of the Witnesses' Certification) OR  
 a notary public (the notary must complete Option 2 of the Witnesses' Certification)

**Witnesses' Certification**  
 (Required Unless a Notary Public is the Witness)  
 Option 1: Two (2) Witnesses  
 I certify that: I am at least 18 years old; I am not disqualified from witnessing the ballot as described in the WARNING on the flap of this envelope; The voter marked the enclosed ballot in my presence, or caused it to be marked in the Voter's presence according to his/her instruction; The Voter signed this Absentee Application and Certificate or caused it to be signed; I respected the secrecy of the ballot and the Voter's privacy; unless I assisted the Voter, at his/her request (complete Voter Assistant Certification section).  
 Witness #1: \_\_\_\_\_ Witness #2: \_\_\_\_\_  
 Signature Required: \_\_\_\_\_ Signature Required: \_\_\_\_\_  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_

**Option 2: Notary Public as Witness**  
 (Required Unless Two Witnesses Provided)  
 I certify that, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Voter identified and in my presence, the Voter marked the enclosed ballot, or caused it to be marked in the Voter's presence according to his/her instruction. The Voter signed this Absentee Application and Certificate, or caused it to be signed. I am at least 18 years old; I am not disqualified from witnessing the ballot as described in the WARNING on the flap of this envelope; I respected the secrecy of the ballot and the privacy of the Voter; unless I assisted the Voter, at his/her request (complete Voter Assistant Certification section).  
 STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_  
 Notary Public \_\_\_\_\_ Commission Expires \_\_\_\_\_

**Voter Assistant Certification (if applicable)**  
 I certify that: I am at least 18 years old; I am not disqualified from witnessing the ballot as described in the WARNING on the flap of this envelope; The voter marked the enclosed ballot according to the voter's instruction and/or I assisted the Voter in completing the Absentee Application and Certificate; I assisted the Voter sign the Voter's presence; I am the Voter's legal guardian or I am the Voter's spouse providing necessary assistance to the Voter.  
 I am \_\_\_\_\_  
 Signature Required: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Place Label Here**

Unfortunately, this area requires a label that is 1.5" deep and 3.5" wide. No such size is readily available. We were able to find some comparable labels online. We have ordered these labels and they should arrive in our office on Monday.

These labels are being shipped to our office and Mecklenburg county. Once we receive the labels, we will print the required text and then mail the labels to you.

Here's the text that needs to be placed on the labels and then affixed to the envelope.

- I certify that: • the Voter requested my assistance • I assisted by marking the ballot and/or the Absentee Application and Certificate according to the Voter's instruction only • I assisted only while in the Voter's presence • I am the Voter's near relative or verifiable legal guardian, or I am providing assistance because a near relative or legal guardian is unavailable to assist the Voter.
- I certify that: • the Voter requested my assistance placing the sealed absentee return envelope in the closest U.S. Mail depository or mailbox • I mailed the ballot as directed by the Voter • I am the Voter's near relative or verifiable legal guardian, or I am providing assistance because a near relative or legal guardian is unavailable to assist the Voter.

_____ Name of Assistant	_____ Address of Assistant
<u>X</u> Assistant's Signature	_____ Date

### Logs

You must use an absentee log when a third-party delivers completed absentee requests forms or voter registration applications to your office. You should also use a log for ballots returned in person to your office. These logs are available in STEPPs in the absentee section for election forms.

Thanks,

Veronica